



Course Cancellation Policy

Registrants may cancel a course any time prior to the beginning of the course and receive a full refund. If the registrant fails to cancel prior to the beginning of the course, no refund will be issued, but the registrant may transfer the funds within five (5) business days to a course of equal value.

In the case of a free course, registrants who fail to cancel prior to the beginning of the course will be charged a \$15 fee.

Registrants may cancel by phone and fax or by emailing [O'Hara Keszler](#).