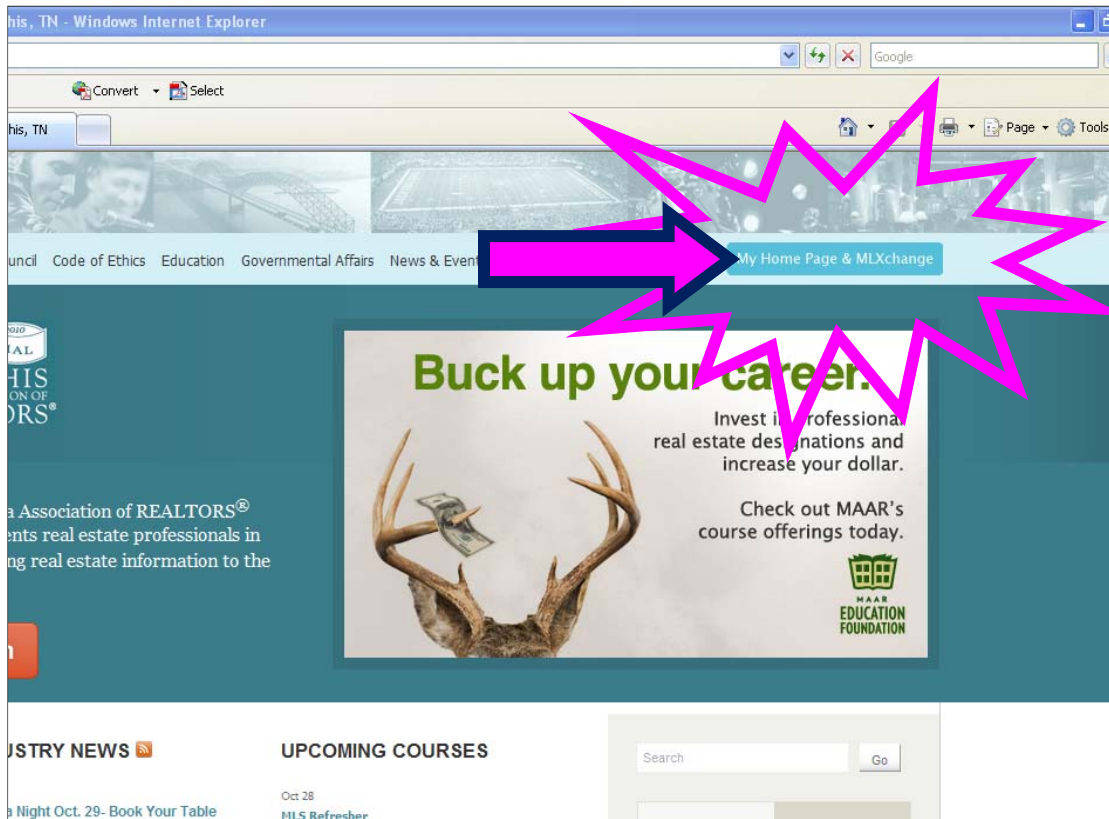


Go to www.maar.org and click *My Home Page & MLXchange*



Log in to your home page with the same ID and password you use for the MLS



Click either **Pay My Bill** OR **Pay Now** next to your outstanding account balance.

The screenshot shows the website header with the logo and tagline "The Voice for Local Real Estate". A "QuickLinks" dropdown menu is open, with a pink starburst and arrow pointing to the "PAY MY BILL" option. Below the menu, the "Financials" section shows an "Outstanding Balance" of "\$20.00" with a "Pay Now" link. A second pink starburst and arrow points to this "Pay Now" link. Other menu items include "Agent/Office Search", "Update Personal Information", "Contribute to MAAR", "Education Classes By Course", "Education Calendar", "Office Charges", "Main Menu", and "Contribute to Benevolent Fund".

Check the **Pay Now** box next to the invoice you wish to pay and click **Choose Payment Options**

The screenshot shows the "Unpaid Invoices" section. A note states: "Check the Pay Now box below for invoices you want to pay". Below this is a table for "Member Misc. Billing".

Invoice	Date	Office / Incurring Member	Invoice Total	Amount Applied	Balance Due	Pay Now
1418740				0.00	20.00	<input type="checkbox"/>
				Total Due	20.00	

Below the table is an "Aging" table:

Aging	Current	Over 30 Days	Over 60 Days	Over 90 Days
Amount	20.00	0.00	0.00	0.00

A "Choose Payment Options" button is highlighted with a pink starburst and arrow. At the bottom, there are radio buttons for "Check", "Online", and "All".

Please note: online invoices can only be paid in full. If you would like to make a partial payment, you can do so with a check or in person with cash or a credit card.

Click the *Credit Card* button and enter your credit card information

MEMPHIS AREA ASSOCIATION OF REALTORS®

Doe, GRI, GREEN, SRES- Check/Pay Your Invoices Main Menu | Log Off

Showing invoices to pay. Click the appropriate payment button, or click Cancel to change your selections.

Date	Office	Balance Due
9/30/10	Acme Real Estate Co of Memphis	20.00

Total Selected

Credit Card

[Main Menu](#) | [Log Off](#) | [Home](#)

SECURED BY GeoTrust click to verify

The balance on your home page should be less the invoice you just paid.

MEMPHIS AREA ASSOCIATION OF REALTORS® *The Voice for Local Real Estate*

Client Profile

Jane Doe
Acme Real Estate Co. of Memphis

Office Phone: 555-555-5555
Home Phone: 555-555-1234
Cell Phone: 555-555-1098

Email Address: janedoe@acmecocom
Address: 6543 Silver Street, Anytown, TN 55555
Signations: GRI, GREEN, SRES
Primary Business Description: REALTOR® Associate

QuickLinks

- Agent/Office Search
- Update Personal Information
- PAY MY BILL**
- Contribute to RPAC
- Education Classes By Course
- Education Calendar
- Office Charges
- Main Menu
- Contribute to Benevolent Fund

Financials

Outstanding Balance: **0.00** **Pay Now**

National Association of Realtors

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